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SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Cabinet

Date: Monday, 29th January, 2018
Place: Committee Room 1 - Civic Suite

Present: Councillor J Lamb (Chair)
Councillors T Byford, J Courtenay, T Cox, A Moring and L Salter

In Attendance: Councillors A Chalk and C Mulroney
A Griffin, J K Williams, S Leftley, A Lewis, J Chesterton, J Ruffle,
C Gamble, B Martin, I Ambrose, C Braun, N Faint, C Papas and
A Keating

Start/End Time: 9.00 a.m. - 9.35 a.m.

660 Apologies for Absence

Apologies for absence were received from Councillors Holland and Flewitt.

661 Declarations of Interest

The following interests were declared at the meeting:

(a) Councillor Cox – Agenda Item No. 5 (0-5 Service – Contract Extension) – Non-pecuniary interest: Wife and Daughter use the service;

(b) Councillor Lamb – Agenda Item No. 3 (Mid and South Essex Sustainability and Transformation Partnership) – Non-pecuniary interest: Appointed by SAVS as a Governor of Southend Hospital;

(c) Councillor Lamb – Agenda Item No. 4 (School Admission Arrangements) – Non-pecuniary interest: Lives in West Leigh Catchment Area and governor of West Leigh Junior School;

(d) Councillor Lamb – Agenda Item No. 6 (Minutes of the meeting of the Grants Strategy Working Party held on Thursday 25th January 2018) – Non-pecuniary interest: Governor of SAVS;

(e) Councillor Mulroney – Agenda Item No. 4 (School Admission Arrangements) – Non-pecuniary interest: Lives in North Street Junior School Catchment area;

(f) Councillor Salter – Agenda Item No. 3 (Mid and South Essex Sustainability and Transformation Partnership) – Non-pecuniary interest: Husband is a consultant at Southend Hospital, Daughter is a doctor at Broomfield Hospital and son in law is a GP in the Borough of Southend; and

(g) Councillor Salter – Agenda Item No. 4 (School Admission Arrangements) – Non-pecuniary interest: Lives in Chalkwell Hall School Catchment area.

662 Mid and South Essex Sustainability and Transformation Partnership

The Cabinet received a report of the Deputy Chief Executive (People) that provided an update on the formal consultation on the Mid and South Essex Sustainability and Transformation Partnership (STP). The consultation runs from 30th November 2017 – 9th March 2018.

Resolved:

1. That Option B as set out in section 4 of the submitted report be endorsed as the proposed response to the STP.
2. That the final response be determined by the Deputy Chief Executive (People), in consultation with the Executive Councillor for Health and Adult Social Care.
3. That the response be submitted during the first week of March 2018, prior to the 9th March consultation deadline.
4. That Southend Council reserve its right to withdraw support for the STP following the completion of the formal public consultation process.

Reason for Decision

To respond to the STP consultation.

Other Options

Cabinet could decide not to submit any comments on the proposals and the consultation document.

Note: That this is an Executive function.

Referred direct to People Scrutiny Committee

Executive Councillor: Salter

663 School Admission Arrangements

The Cabinet received a report of the Deputy Chief Executive (People) presenting an evaluation of the response to the Council's public consultation on Admission Arrangements for Community Schools for the academic year 2019/20.

The report also sought approval of the catchment areas within the Admission Arrangements for Community Schools for the academic year 2019/20; the oversubscription criteria (including explanatory notes) and the PAN (Published Admission Numbers) within the Admission Arrangements for Community Schools for the academic year 2019/20.

Resolved:

1. That no changes be made to the current 2018 catchment areas (with the exception of small changes to the catchment area of Fairways Primary School as set out in paragraphs 3.78-85 of the submitted report) and that the Council

determines (i.e. formally agrees) the Catchment Areas within the Admission Arrangements for Community Schools for the Academic Year 2019/20 as set out in Appendix 2 of the submitted report.

2. That changes be made to the oversubscription criteria (including explanatory notes) and PAN (Published Admission Numbers) as set out in paragraphs 3.86 to 3.94 of the submitted report and that the Council determines (i.e. formally agrees) these same matters within the Admission Arrangements for Community Schools for the Academic Year 2019/20 as set out in Appendix 2 of the submitted report.

3. That it be noted that the Determined Coordinated Admission Scheme for the academic year 2019/20 was published on 31st December 2017.

Reason for Decision

As set out in the submitted report.

Other Options

As set out in the submitted report.

Note: This is an Executive function
Referred direct to People Scrutiny Committee
Executive Councillor: Courtenay

664 0-5 Service - Contract Extension

The Leader of the Council agreed that this item be considered at this meeting as an urgent additional item of business to enable a decision on the extension of the contract to be determined at the earliest opportunity.

The Cabinet received a report of the Deputy Chief Executive (People) that provided an update on the commissioning of children's services for Southend Borough Council (SBC), including the value for money and outcomes delivered by the 0-5 Service. The report also sought approval of an exception to tender for the contract with Essex Partnership University NHS Foundation Trust (EPUT) for the provision of the 0-5 Service by a period of 12 months to 31 March 2019.

Resolved:

1. That the current commissioning arrangements for children's services for Southend, including the value for money and outcomes delivered by 0-5 Service be noted.

2. That the exception to tender for the 0-5s service which will facilitate the extension of the contract with EPUT for the 0-5 Service by a period of 12 months to 31 March 2019, be approved.

Reason for Decision

To extend the current contract.

Other Options

None

Note: This is an Executive function
Referred direct to People Scrutiny Committee
Executive Councillor Salter

665 Minutes of the meeting of the Grants Strategy Working Party held on Thursday 25th January 2018

The Leader of the Council agreed that this item be considered at this meeting as an urgent additional item of business to enable the community commission programme 2018 awards to be determined as part of the budget.

Resolved:

That the Minutes of the meeting of the Grants Strategy Working Party held on Thursday 25th January 2018 be received and the recommendations as set in the confidential sheet appended to the Minutes be approved.

Note: This is an Executive function
Referred direct to Policy & Resources Scrutiny Committee
Executive Councillor: Moring

666 Exclusion of the Public

Resolved:-

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the item of business set out below, on the grounds that it would involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

667 Confidential Appendix to the Minutes of the Grants Strategy Working Party held on Thursday 25th January 2018

Resolved:

That the confidential sheet be received and noted.

Note: This is an Executive function
Referred direct to Policy & Resources Scrutiny Committee
Executive Councillor: Moring

Chairman: _____

Southend-on-Sea Borough Council

Report of Deputy Chief Executive (People)

To
Cabinet
on

29th January 2018

Report prepared by: Jon Gilbert, Interim Commissioner &
Nick Faint, Integrated Commissioner

Agenda
Item No.

Minute Item

Extension of 0-5s Service; and Options for an Integrated Children's Service

**People Scrutiny Committee
Executive Councillor: Councillor Salter
A Part 1 Agenda Item**

1 Purpose of Report

The purpose of this report is;

- 1.1 To provide an update for Cabinet to note regarding the commissioning of children's services for Southend Borough Council (SBC), including the value for money and outcomes delivered by the 0-5 Service; and
- 1.2 To request that Cabinet approve an exception to tender for the contract with Essex Partnership University NHS Foundation Trust (EPUT) for the provision of the 0-5 Service by a period of 12 months to 31 March 2019.

2 Recommendations

Cabinet is recommended to;

- 2.1 Note the current commissioning arrangements for children's services for Southend, including the value for money and outcomes delivered by 0-5 Service; and
- 2.2 Approve the exception to tender for the 0-5s service which will facilitate the extension of the contract with EPUT for the 0-5 Service by a period of 12 months to 31 March 2019.

3 Background and Context

Commissioning Responsibilities

- 3.1 Commissioning responsibilities for children's services is split across a number of commissioners, including

- Local Authorities – Public Health
 - Health visiting services (0-5 years)
 - School nursing service (5-19 years)
- Local Authorities – Children’s Services
 - Early years
 - Social care
 - Children’s centres
 - Education setting
- Clinical Commissioning Groups
 - Community Paediatric Services
 - Children’s Community Services

3.2 Responsibility for commissioning health visiting services for children aged 0-5 years in Southend transferred to SBC from NHS England following a restructure. The delivery of these services is mandated nationally within the Healthy Child Programme (0-19) which includes the aims of:

- helping parents develop and sustaining a strong bond with children;
- encouraging care that keeps children healthy and safe;
- protecting children from serious disease, through screening and immunisation;
- reducing childhood obesity by promoting healthy eating and physical activity;
- identifying health issues early, so support can be provided in a timely manner; and
- making sure children are prepared for and supported in all child care, early years and education settings and especially are supported to be ready to learn at two and ready for school by five.

3.3 Following the transfer of commissioning responsibilities, SBC put in place an interim contract with the incumbent provider (EPUT) for the delivery of the 0-5 Service for 2016/17.

3.4 This interim contract provided time for SBC to conduct a service review to assess the outcomes and value for money being delivered by the 0-5 Service and to recommend improvements to the service.

Outcomes of 0-5 Service

3.5 The review confirmed that EPUT achieved SBC’s quarterly performance targets for the delivery of each of the five mandated, universal health visitor reviews. EPUT also exceeded England averages for the period assessed, and either exceeded or delivered broadly in line with the averages across the East of England during the same period.

- 3.6 The service focused on six areas which are known to have the highest impact on the future outcomes for children¹. EPUT met SBC's targets for the majority of these metrics, although areas for improvement were identified in relation to certain areas (e.g. breastfeeding). Targeted support was provided to first time teenage mothers who required this support through EPUT's Family Nurse Partnership service and this was shown to have a significant positive effect on the breastfeeding outcomes for those families and in terms of smoking cessation.
- 3.7 Overall, it is considered that the 0-5 Service is meeting and, in some cases, exceeding the required outcomes.

Value for Money & Service Improvement

- 3.8 The review provided a catalyst for service improvement and EPUT submitted proposals to reconfigure the service for 2017/18 which allowed efficiency savings of £212,000 to be made during that period. These proposals included plans to centralise EPUT's staff base while maintaining locality working. The proposals were accepted by SBC and implemented during 2017. As a result, the efficiency savings were made in full to value of the contract and the 0-5 Service is delivered within the reduced budgets available for 2017/18.
- 3.9 In addition, the review highlighted areas where greater integration could be achieved with other services and a number of improvements have been made following this. These are;
- 3.9.1 EPUT has agreed to co-locate a health liaison officer within SBC's Children's Services First Contact team, as part of the contract for the 0-5 Service. This allows information to be shared more quickly between core agencies (social care, police and health) and allows decisions to be made on a better informed basis. This in turn improves the safeguarding outcomes for children and families in Southend. This 'HLO service' has been provided from December 2017 and will run on a pilot basis until 31 March 2018.
- 3.9.2 Similarly, EPUT's contribution to the Multi-Agency Risk Assessment Team (MARAT) service has been incorporated into the 0-5 Service. This multi-agency team includes members from police, children's and adult social care, Early Help Services, and Independent Domestic Violence Advocate Service. EPUT's involvement further improves the safeguarding outcomes for families in Southend by improving multiagency risk assessment and increasing safety.
- 3.10 Additional levels of integration with other commissioned services were highlighted in the review. However, it would not be possible to pursue these further without the proposed extension to the contract for the 0-5 Service. This is explained further at Section 4 onwards.
- 3.11 Considering the service changes and improved levels of integration made to the 0-5 Service following the review and considering the efficiency savings made

¹ Transition to parenthood, early weeks; Maternal (perinatal) mental health; Breastfeeding; Healthy weight; Managing minor illnesses and reducing incidents; Health, wellbeing and development of child aged 2 and support to be 'ready for school'. These six high impact areas are prescribed in national guidance.

during 2017-18, it is considered that the 0-5 Service delivers good value for money.

4 Exception to Tender and extension to the 0-5 Contract

- 4.1 As stated above, SBC put in place an interim contract with EPUT for the delivery of the 0-5 Service for 2016/17. Following the service review, the contract was extended by 12 months in line with the terms of the contract, in order for EPUT to make the efficiency savings envisaged by the service review. The contract has an annual value of £2,459,856. This contract will expire on 31 March 2018.
- 4.2 The contract with EPUT for the 0-5 Service now covers the following services:
- Health Visitors
 - Family Nurse Partnership
 - Health support for MARAT (Specialist Health Liaison & Safeguarding)
 - Health support for Children's Services First Contact team – pilot (Health Liaison Officer Service)

Proposal

- 4.3 It is proposed that SBC should grant an exception to tender for the 0-5 Service and should extend that contract until 31 March 2019.
- 4.4 It is proposed all the services currently within the contract for the 0-5 Service (see paragraph 4.2) would be covered by this extension.
- 4.5 The proposed extension would allow SBC to consider commissioning a 0-5 Service which integrates closely with other children's services ("Integrated Children's Service"). As part of its statutory obligations, SBC is required to commission a health visitor service (i.e. 0-5 Service) and a school nursing service (i.e. 5-19 Service). However, beyond this, opportunities exist to integrate these services with other SBC services (e.g. Early Help, Children's Centres, Children's Services First Contact, MARAT) and with services commissioned by SCCG (e.g. Community Paediatrics and Community Children's Services).
- 4.6 The use of Integrated Children's Services is being explored and adopted by many commissioners across England. It can provide a way of delivering a more effective and integrated service, with improved pathways across the various component services and with other related services.
- 4.7 SBC has been exploring various configurations that could be adopted for an Integrated Children's Service. However, it is clear that it will not be possible to consider the full range of options without aligning the expiry dates of those contracts. The proposed extension to the contract for the 0-5 Service would align the expiry date of the 0-5 Service with those of the other children's services commissioned by Southend Clinical Commissioning Group (SCCG). This should enable those SCCG services to be more readily considered as part of exploring opportunities for an Integrated Children's Service.
- 4.8 The options under consideration include:
- Jointly Commissioning an Integrated Children's Service (with Southend CCG) – to include 0-5 Service, 5-19 Service (optionally), Community

Children's Service and Community Paediatric Service (optionally) and other SBC children's services.

- Commissioning a 0-19 Service (SBC only) – to include the 0-5 Service and 5-19 Service. This service could be delivered in-house or externally tendered
- Commissioning a 0-5 Service – this would be a like for like replacement.

4.9 The proposed extension to the 0-5 Service would provide SBC with a sufficient period of time to complete this evaluation and to run a comprehensive procurement process, with the successful bidder mobilising the new service to commence on 1 April 2019.

4.10 If the contract is not extended, it would be necessary for SBC to take the delivery of the 0-5 Service in-house. This would present a number of risks for the service:

4.10.1 A risk that staff within the service would be unsettled by this transition. There have been a number of recent changes made to this service and this would be a further significant change. The risk of unsettling staff would especially be the case if the expectation was that the service would be put out for tender again;

4.10.2 A risk that the service is disrupted due to pace required to transition the service in-house; and

4.10.3 A risk that financial savings made during 2017 would be lost.

4.11 It has not been possible to recommission the 0-5 Services to date as this would have put the agreed service changes and associated efficiency savings at risk; i.e. a service review was promptly undertaken in 2016 and recommended the service improvements and efficiency savings. These changes and associated efficiency savings (£212,000) were implemented during 2017.

4.12 In addition, it was not possible to commission a replacement service for the 12 month period that would be required in order to align this contract with the expiry dates of the contracts for the other children's services.

Process

4.13 As the contract for the 0-5 Service does not contain any option to extend the contract beyond 31 March 2018, this would require an exception to be granted by SBC's procurement team. SBC's procurement team has indicated that the risk of any challenge being made in relation to the extension would be minimal as there is a limited provider market and a strong business rationale for extending (see paragraph 4.5 onwards).

4.14 It is proposed that the market is notified of the extension via the publication of a VEAT notice (voluntary ex-ante transparency notice) via the OJEU system. By so announcing the intention to tender a more comprehensive set of services in due course, it is considered that potential providers are likely to support this approach, further reducing the risk of any challenge being made.

4.15 SBC's procurement team has recommended that this approach complies with the applicable EU procurement Law.

4.16 Any such extension would also require the agreement of EPUT. EPUT has confirmed that it would be willing to accept such an extension.

- 4.17 It is noted that a reduction of £94,770 in the public health budget had been scheduled for the 0-5 Service for 2018/19. However, to ensure service continuity during the 12 month extension period, it is proposed that funding levels should be maintained for the 0-5 Service. It is proposed that Public Health reserves should be used to bridge any shortfall (up to £94,770) in meeting the reduced public health budget. (This has been provisionally discussed with the s151 officer.) It should be noted that EPUT had already made savings for 2017/18 which totalled £212,000 on the previous year's expenditure. In light of these recent savings, we believe that the current contract provides good value for money.

5 Contribution to Council's Vision & Corporate Priorities for 2016/17

Healthy:

- 5.1 Improve the life chances of our residents, especially children, by working to reduce inequalities and social deprivation across our communities.

6 Financial Implications

- 6.1 None at this stage that are not noted in the above paper.

7 Legal Implications

- 7.1 None at this stage that are not noted in the above paper.

8 People Implications

- 8.1 None at this stage that are not noted in the above paper.

9 Property Implications

- 9.1 None.

10 Consultation

Equalities and Diversity Implications

- 10.1 None that are not noted in this paper.

Risk Assessment

- 10.2 None that are not noted in this paper.

Communication

- 10.3 None that are not noted in this paper.

Value for Money

- 10.4 None that are not noted in this paper.

Community Safety Implications

- 10.5 None that are not noted in this paper.

Environmental Impact

- 10.6 None that are not noted in this paper.

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SOUTHEND-ON-SEA BOROUGH COUNCIL

Meeting of Grants Strategy Working Party

Date: Thursday, 25th January, 2018
Place: Committee Room 5 - Civic Suite

Minute Item

Present: Councillor A Moring (Chair)
Councillors C Endersby, I Gilbert, S Habermel, R Hadley, D McGlone
and J Ware-Lane

In Attendance: L Eddy, K Clarke, G Taylor, N Graham and T Row

Start/End Time: 6.30 p.m. - 8.30 p.m.

1 Apologies for Absence

Apologies for absence were received from Councillors Burzotta and Callaghan (no substitutes).

2 Declarations of Interest

The following interests were declared at the meeting:

(a) Councillor Moring – Agenda Item No. 5 (Community Commissioning Presentations 2018 – Recommendations) – Non-pecuniary interest: Outcome 2 - One of the presenters of the CAB is known to them as a former Councillor; Outcome 3 - One of the presenters from Age Concern is known to him; Outcome 4 - One of the presenters in respect of the application by Age Concern and one of the presenters in respect of the application by Wellbeing@garonpark were known to him; Outcome 5 - Council appointed Member to the Board of SAVS; Outcome 6 - Member to the Board of SAVS and one of the presenters of Southend Community Hub is known to him;.

(b) Councillor Habermel – Agenda Item No. 5 (Community Commissioning Presentations 2018 – Recommendations) – Non-pecuniary interest: One of the presenters of the CAB is known to them as a former Councillor.

(c) Councillor Hadley– Agenda Item No. 5 (Community Commissioning Presentations 2018 – Recommendations) – Non-pecuniary interest: One of the presenters of the CAB is known to them as a former Councillor.

(d) Councillors McGlone – Agenda Item No. 5 (Community Commissioning Presentations 2018 – Recommendations) – Non-pecuniary interest: One of the presenters of the CAB is known to them as a former Councillor.

(e) Councillor Ware-Lane – Agenda Item No. 5 (Community Commissioning Presentations 2018 – Recommendations) – Outcomes 5 and 6 Non-pecuniary interest: Donated to one of the charities;

3 Exclusion of the Public

Resolved:-

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the items of business set out below, on the grounds that they would involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A to the Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

4 Commissioning Presentations

(a) Presentation 1: Southend United Community & Educational Trust (SUCET) - Outcome 4

The Working Party received a presentation from SUCET.

The Working Party asked a number of questions which were responded to by the applicants. The Working Party then discussed the application in private session in more detail.

(b) Presentation 2: South East & Central Essex MIND - Outcome 4

The Working Party received a presentation from South East & Central Essex MIND.

The Working Party asked a number of questions which were responded to by the applicants. The Working Party then discussed the application in private session in more detail.

5 Community Commissioning Programme 2018 - Recommendations

The Working Party received presentations from a range of organisations at meetings of the Working Party that had taken place on 16th, 18th, 23rd and 25th January 2018. The presentations formed part of the application for the award of voluntary sector through the Council's Community Commissioning process.

The Working Party had been afforded the opportunity to ask each applicant a series of pre-set questions, the answers to which were used to contribute to the overall rating of the applications and to assist in the determination between competing bids. Members of the Working Party also took the opportunity to ask questions to clarify points in the presentations and their bids.

A summary of each of the bids had been circulated to each Member of the Working Party prior to the presentations.

The Working Party also had before it the responses to the additional questions to the applicants in respect of Outcome 6.

It was noted that the recommendations for funding would be considered by Cabinet at its special meeting on 29th January 2018 and would subject to the approval of the budget.

Resolved:

That Cabinet be recommended that, subject to the approval of the budget, the Groups be commissioned for 3 year funding agreements to deliver the outcomes listed for the amounts detailed on the confidential sheet appended to these Minutes, from the voluntary sector grants budget.

Chairman: _____

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